

Facilities Rental Application



studio bee
community youth center

Date of Application		Organization	
Representative			
Address			
Phone		Email Address	
Date of Use		Purpose	
Enter Time		Exit Time	
AM / PM		AM / PM	
<input checked="" type="checkbox"/>	Area Needed:	Cost	
	Gymnasium	\$35 per hour	
	Game Room & Diner	\$30 per hour	
	Kitchen *	\$15 minimum	
	Classroom(s)	\$15 per hour	
	Gymnasium, Game Room & Diner	\$90 1 st 2 hours(+ \$25 ea. Additional hr)	
	Overnight Use of Game Room/Diner and Gymnasium	\$150 (kitchen not included and not to exceed 12 hours)	
	Deposit **	\$100 required to secure date	

<<Please make checks payable to Studio Bee and send to: 120 N. Flint St. Boonville, IN 47601>>

* Kitchen: The kitchen is available by special arrangements only. Please bring all needed plates, napkins and paper goods. User may request pizzas for their event. Check with staff about pizza pricing and minimum.

** Deposit will be refunded upon return of building key and inspection of facilities. It is advisable not to bring any materials or decorations in to Studio Bee that would be difficult to clean up. (e.g., glitter, confetti)

I have been provided with the guidelines for the use of Studio Bee, have read these guidelines, and agree to comply with them. I assume responsibility for any damages or costs incurred during the use of Studio Bee. I understand that I am responsible for insuring that Studio Bee has been cleaned and that failure to do so may result in the forfeiture of my \$100 deposit. I have been informed that a certificate for insurance is required prior to being granted usage of Studio Bee facilities. The use of Studio Bee facilities is at the discretion of the G.E.M. Board of Directors.

Signature of Representative (Date)

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